**Caae** *Council of Alumni Association Executives*

# CAAE FELLOWSHIP APPLICATION

**APPLICATION TIMELINE: OPEN YEAR-ROUND**

SELECTIONS DETERMINED EACH YEAR IN THE MONTH OF AUGUST

**The application process is as follows:**

**PHASE 1**

✓ Application Form
✓ Resume or professional history

**Application Form:**

Select One: ____Forman Fellow        ____Preo Fellow        ____ Tardy Fellow

Name:

Title:

Institution/Association:

Work Address:

Preferred Phone:

     Work:

     Cell:

     Email:

Years in alumni relations:

Years at current institution:

I could attend the CAAE Winter Institute February 5-7, 2025   Yes/No

Name of CAAE Member Endorsement(s):

Topic/Project you plan to pursue through this fellowship (Brief description):

**PHASE 2**

✓ Completed Questions
✓ Nomination Endorsement

**Questions: (Please provide brief answers of no more than 300 words per question.**

1. Please further describe the topic you would like to pursue and how you plan to utilize your grant.

2. Please describe what you hope to gain from this experience and how does that support your career and professional development goals?

**CAAE Member Endorsement**

By endorsing this candidate, I confirm that the sponsoring association will cover any fellowship expenses beyond the CAAE grant. I understand that the CAAE grant is meant to cover research-related expenses, the individual stipend, as well as hotel costs for participation in the CAAE Winter Institute. The sponsoring organization is responsible for airfare, transportation and incidental expenses for the Institute.

E-SIGNATURE BOX:

| |
|---|
| Signature: |
| Name: |
| Institution: |
| Date: |

| |
|---|
| Optional:  Additional comments from CAAE endorsing member are welcomed regarding the applicant and/or the impact of the fellowship. |

**MATERIALS SUBMISSION**

Please send your Phase 1 information to Dene Sheheane at dene.sheheane@alumni.gatech.edu with the Subject Line: CAAE Fellowship Application.  You will then be notified regarding the process and timeline for Phase 2 information.

**QUESTIONS**

For questions or additional information regarding the CAAE Fellowship Program, please contact Dene Sheheane, Georgia Tech, at dene.sheheane@alumni.gatech.edu